

UMIA Graduate Field Research Grants Call for Applications 2025

The University of Miami Institute for Advanced Study of the Americas is pleased to invite graduate students from the College of Arts and Sciences to apply for the 2025 UMIA Graduate Field Research Grants. The UMIA Field Research Grants will cover research throughout Latin America and the Caribbean as well as immigrant populations from the region.

Eligibility

Graduate students pursuing degrees at the master and doctoral levels at the College of Arts and Sciences are welcome to apply. Non-US citizens are eligible to apply. Students cannot apply to conduct research in their country of origin unless it is the first time conducting research there.

The goal of field research grants is to support varied types of introductory field research leading to a thesis, dissertation, or capstone creative project. This grant is not intended for students close to finishing their thesis, dissertation, or degree. Preference will be given to graduate students conducting field research for the first time in a geographical area.

During this year's cycle, awards will be possible at a level of \$2,000 per student. The research trip should be completed no later than **September 15th, 2025**; however, extensions are possible on a case-by-case basis. All travel reimbursements must be processed within 60 days of travel.

Application Submission

Students will submit a full application electronically no later than **11:59 pm on Monday, March 31st, 2025**. The application will consist of the following items:

- UMIA Graduate Field Research Grants Application Form.
- Statement describing project to be undertaken, how it relates to degree program, and research travel plan (Max. 5 pages long, 12 pt. font, double spaced).
- Proposed itinerary and itemized budget.
- Current University of Miami graduate transcript (which may be unofficial).
- CV.
- Letter of recommendation from advisor (under separate cover).

Please send your full electronic application package in one single .pdf file to mia@miami.edu with the following reference line "UMIA GFRG Application." Please have your advisor separately submit a letter to mia@miami.edu with the reference line "UMIA GFRG Recommendation."

If you have any questions during the application process, please send an email to mia@miami.edu.

For useful guidelines on writing proposals for research funding, we suggest Adam Pzreworski and Frank Salomon, *On the Art of Writing Proposals* (Social Science Research Council, 1995 rev., 1988).

Selection Process

UMIA will convene an interdisciplinary committee of faculty from across the College of Arts and Sciences with expertise in Latin American, Caribbean, and/or Latine Studies, as well as other immigrant communities. The committee will select the awardees and determine any adjustments or changes to the proposed budget.

UMIA will notify applicants of the committee's decision by mid- to late-April. Awardees will be required to attend an orientation meeting before conducting their research to review the program requirements, UM policies, and program rules for travel and spending research funds, and guidelines for reimbursement.

In addition, successful applicants this year may be required to consult with university Risk Management to develop an international travel risk assessment plan which identifies the risks associated with the location where the research is being conducted.

Reporting Requirements

A narrative and financial report of the research trip must be submitted to UMIA prior to student reimbursement and within two weeks of concluding the research trip. The narrative report of three pages will include a description of the activities undertaken, research results, and an explanation of the next stages of the research project. A one-page financial report will present a complete account of expended funds.

Research Presentation and Acknowledgement Requirements

Upon their return, awardees will be expected to submit an abstract for participation in the Annual South Florida Latin American and Caribbean Studies Graduate Student Conference. In addition to presenting their findings at this conference, students will present their research results to students and faculty members at a session organized by UMIA during the academic year following their fieldwork. UMIA should be acknowledged in future publications or other materials resulting from this award. These materials or a portion of them may be featured on the UMIA website.

Guidelines for Disbursement

Grant recipients will be reimbursed through UM's Office of Financial Aid and Student Employment (OFASE) upon their return from the field. Students will be responsible for completing all the necessary paperwork. UMIA staff will assist them in filing the reimbursement. Original receipts will be required. To note changes in travel policy guidelines effective March 1, 2025, receipts must be submitted within two weeks after the completion of field research as the deadline to process the reimbursement is up to 60 days following the completion of field research. After 60 days, the reimbursement will not be processed. Detailed reimbursement instructions will be provided at orientation.

2025 UMIA Graduate Field Research Grant Application Form

Name: _____ C-Number: _____

Graduate degree sought: _____ Year in program: _____

UM School and Department: _____

Title of research project: _____

Keywords describing research: _____

Travel destination(s): _____

Language competence for proposed research: _____

Amount and source of other funding during the grant period: _____

Email address: _____

Campus address: _____

Advisor's email and campus address: _____

Summarize your previous fieldwork experience including destination, purpose, and dates of travel:

Please include the following materials with this application form:

- Statement describing the research project to be undertaken, its significance, the research steps or methodology of the project including why you must travel to the site, and how the project relates to your degree program (Max. 5 pages long, 12 pt. font, double spaced)
- Proposed itinerary, itemized budget, and budget justification
- Current University of Miami graduate transcript
- CV
- Letter of recommendation from advisor (under separate cover): mia@miami.edu with the reference line "UMIA GFRG Recommendation."

Applications are due by 11:59pm Monday, March 31st, 2025.

Please send your full electronic application package to mia@miami.edu in **one single** pdf file.

I certify that the information provided by me on this form is complete and accurate to the best of my knowledge. I understand that any misrepresentations may be cause for cancellation of my award.

Signature

Date